

Travel Reimbursement (Updated: July 8th, 2020)

This Travel Policy has been developed to enable each coach to make a substantial contribution to the success of their team and the Club as a whole. It is designed to establish and communicate equitable standards and ensure consistent and fair treatment of all coaches who travel on team or Club business.

It is, of course, impossible to anticipate every situation that may be encountered while traveling on team and/or Club business. Thus, we expect each coach to exercise good judgment in incurring travel expenses and not spend more for goods or services than they would normally spend when traveling for themselves.

The coach will be solely responsible for determining his/her mode of transportation for Club related travel within this policy.

- 1) There is no reimbursement for transportation within 75 miles (one way, 150 miles round trip) of Omaha including Lincoln, NE.
- 2) For sites between 76 and 150 miles (300 round trip) -This includes travel to York, NE or Grand Island, NE, Kearney, NE or South Sioux City, NE or similar sites.

- Reimbursable Mileage ONLY will be returned for the use of a personal vehicle. The current IRS Mileage Reimbursement Rates will be used, and reimbursement will be determined by the total miles from the OSC to the Destination Field and back (round trip).

OR

- The cost of a mid-sized Rental Car (Cost to include insurance, the optional loss/damage waiver, and all taxes, plus gas)

- 3) For travel outside 150 miles, a rental vehicle is the only option.

A- Mileage reimbursement rate per the IRS Mileage Reimbursement Rate

B- Mileage Calculation determination is from the OSC to the Destination Field and back to the OSC (round trip)